

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
FEBRUARY 8, 2022

Meeting held via phone conference due to the COVID-19 crisis.

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 17, 2021 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman Matthew J. Riggins
Vice-Chairwoman Sandra Nunes
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director of Maintenance
John Moore, Director, Palmyra Cove Nature Park/Institute
for Earth Observations
Dennis Stewart, Assistant Manager,
Burlington-Bristol Bridge
Sascha Harding, Director of Engineering
Michael McCarron,
Director of Tolls and Tower Operations
Elizabeth Verna, Director, Economic Development &
Regional Planning
Ronald Cesaretti, Director/IT & ETC
Manvir S. Pandher, Information Technician
Stephanie Brandt, Accounting Manager
Geneva Rijs, Assistant Director, HR
Kathleen Hanuscin, Senior Administrative Assistant
Daniel J. O’Connell, County Commissioner

Vice-Chairwoman Nunes led the flag salute followed by a moment of silence.

APPROVAL OF MINUTES

Vice-Chairwoman Nunes moved to approve the minutes of the January 11, 2022 Commission Meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairwoman Nunes moved to approve disbursements made from January 12, 2022 through February 8, 2022 as included in the list as presented. Commissioner Tiver seconded the motion. The motion passed with the following abstentions:

Commissioner Tiver abstained from Voucher Numbers 21-00861 and 22-00316.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2022-17, 2022-18 and 2022-20 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2022-17

RESOLUTION AMENDING THE CONTRACT WITH BRIDGE INTELLIGENCE LLC FOR SOFTWARE DEVELOPMENT FOR ASSET MANAGEMENT/STRUCTURAL HEALTH MONITORING (iCOMPASS)

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a qualified consulting engineering firm to perform support of the Commission's iCOMPASS Program and Structural Health Monitoring ("SHM") System Development for the Burlington-Bristol, Tacony-Palmyra, and Riverside-Delanco Bridges; and

WHEREAS, pursuant to Resolution No. 2020-72, the Commission entered into a contract with Bridge Intelligence LLC ("Bridge Intelligence") to provide those services; and

WHEREAS, it is necessary to extend the time period for such services through February 2022, and to increase the appropriation for such services by an additional One Hundred Thousand Dollars (\$100,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2020-72 appointing Bridge Intelligence LLC are incorporated herein by reference, and for the reasons hereinabove expressed, the original contract is extended through February, 2022, and an additional sum of One Hundred Thousand Dollars (\$100,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Bridge Intelligence.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-18

**RESOLUTION AMENDING A CONTRACT WITH PENNONI
TO PERFORM 2020 IN-DEPTH BRIDGE INSPECTIONS OF
THE BURLINGTON COUNTY BRIDGE COMMISSION
BRIDGES**

WHEREAS, pursuant to Resolution 2021-15, the Commission entered into a contract with Pennoni Associates, Inc. ("Pennoni") to perform in-depth inspections of the Commission's bridges, pursuant to the Commission's 2020 In Depth Bridge Inspections project,; and

WHEREAS, the Commission has determined that it is necessary to authorize the performance of additional inspection services work under that contract, and to increase the contract amount by an additional Fifty Thousand Dollars (\$50,000.00):

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2021-15, and the contract executed pursuant thereto, are incorporated herein by reference, and for the reasons hereinabove expressed, the required additional services are hereby authorized, and an additional sum of Fifty Thousand Twenty Thousand Dollars (\$50,000.00) be and hereby is appropriated.

2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds, attached.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-19

RESOLUTION AWARDING A CONTRACT TO SOUTH STATE, INC. FOR THE TACONY-PALMYRA BRIDGE AND THE BURLINGTON-BRISTOL BRIDGE MILLING AND RESURFACING PROJECT (BCBC-202107)

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a contractor who is capable of performing milling and resurfacing work for the Commission, for the project titled “Tacony-Palmyra Bridge and the Burlington-Bristol Bridge Milling and Resurfacing Project (BCBC-202107)”; and

WHEREAS, the Commission solicited and accepted four bids from such contracting firms, and opened said bids on December 29, 2021; and

WHEREAS, Commission staff determined the bid that was submitted by the American Asphalt Co. was the apparent low bidder, but that firm has been deemed unqualified to perform the services required under the contract, and Commission staff recommends that their bid be rejected; and

WHEREAS, the Commission is satisfied that South State, Inc. (“South State”), the next lowest bidder, has submitted a satisfactory and responsive bid, and has the required knowledge, expertise, and qualifications to perform the required services; and

WHEREAS, the maximum amount of this contract with South State shall be Two Million Four Hundred and Ninety One Thousand Dollars (\$2,491,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The bid that was submitted by the American Asphalt Co. is rejected, as that firm is not qualified to perform the required services under the contract.
2. Commission hereby awards a contract for the milling and resurfacing services in this project, as set forth above, to South State, Inc., and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with South State, Inc.

1. The Commission hereby awards a contract for the services as set forth above to CME, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Bridge Intelligence.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Two Hundred Fifty-Five Thousand Dollars (\$255,000.00), and the contract shall extend from March 1, 2022 to and until November 30, 2022.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>RESIGNATION — Requires Commission Approval</u>		<u>Effective</u>
Tara L. Settimio	P/T Tolls	02/04/2022
Rodney D. Hubbs	F/T Police	03/01/2022
<u>PROBATION — Requires Commission Approval</u>		<u>Effective</u>
Ronald P. Cesaretti	Director, IT	02/01/2022

Chairman Riggins requested to approve by block. Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Riggins called for any old business to come before the Commission.

NEW BUSINESS

Chairman Riggins called for any new business to come before the Commission.

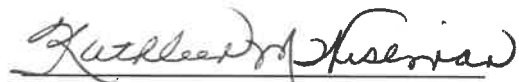
Public Safety Director Reilly reported on his department's public safety initiatives from the past month.

PUBLIC COMMENT

Chairman Riggins called for any additional public comment to come before the Commission.

Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to adjourn the meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary