

**BURLINGTON COUNTY BRIDGE COMMISSION**  
**MEETING MINUTES**  
**APRIL 8, 2025**

*Meeting held via phone conference.*

Chairwoman Nunes called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 22, 2024 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairwoman Sandra Nunes  
Vice-Chairwoman Jaclyn Veasy  
Commissioner Brian Woods

Others Present: Joseph Andl, Executive Director  
Christine J. Nociti, Chief Financial Officer  
Tracey A. Jobes, Secretary/Office Mgr/Mgr of Records  
Anthony T. Drollas Jr., Solicitor  
Constance Borman, Human Resources Director  
Frederick Gabriele, Director of Maintenance  
Rob Wells, Director, Economic Development &  
Regional Planning  
Michael Ott, Director of Projects and Engineering  
Michael Mccarron,  
Director of Tolls and Tower Operations  
Ronald Cesaretti, Director/IT & ETC  
John Moore, Director, Palmyra Cove Nature Park/Institute for  
Earth Observations  
Sean P. Hasson, Director of Public Safety  
Manvir S. Pandher, Information Technician  
Jay Springer, Jr., Manager, Burlington-Bristol Bridge  
Stephanie Reinhardt, Accounting Manager  
Geneva Rijs, Assistant Director, HR  
Peter Taylor, Economic Development Analyst  
Nicole Tavares, Director of Improvement Authority

Commissioner Veasy led the flag salute followed by a moment of silence.

### **APPROVAL OF MINUTES**

Vice-Chairwoman Veasy moved to approve the minutes of the March 11, 2025 Commission Meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

### **DISBURSEMENTS LIST**

Vice-Chairwoman Veasy moved to approve disbursements made from March 12, 2025 through April 8, 2025 as included in the list as presented. Commissioner Woods seconded the motion. The motion passed unanimously.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Andl asked the Commission to consider the following resolutions.

#### **RESOLUTION NO. 2025-17**

#### **A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING ENTRY INTO PROFESSIONAL SERVICES AGREEMENT WITH THE ALAIMO GROUP FOR ENGINEERING SERVICES TO INVESTIGATE THE CONDITIONS OF THE SANITARY SEWER SYSTEM AT THE COMMISSION'S ADMINISTRATION AND POLICE BUILDINGS**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") determined that it required the services of an engineering firm capable of professional engineering services, including those related to the design and operation of sanitary sewer systems; and

**WHEREAS**, by way of a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Commission approved the Alaimo Group ("Alaimo") to provide the required engineering services; and

**WHEREAS**, the Commission also determined that a contract proposal to provide professional engineering services related to an investigation of the sanitary sewer system for the Commission's administration and police buildings and the corresponding wet well, and to provide recommendations for re-establishing the full capacity of the sewer system, that was submitted by Alaimo provided acceptable and appropriate contract terms and conditions for the Commission; and

**WHEREAS**, the maximum amount of the contract is \$20,578.00, and for the time period from April 8, 2025 until the date of the end of work on the project; and

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby approves the award of the above-referenced contract to the Alaimo Group, with the maximum dollar amount of \$20,578.00, and for the time period from April 8, 2025 until the date of the end of work on the project.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2025-18**

**A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION APPROVING THE PURCHASE OF TREES TO PROMOTE SUSTAINABILITY IN BURLINGTON COUNTY COMMUNITIES**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has identified Sustainability as a desirable goal which can benefit Burlington County residents and Commission toll payers; and

**WHEREAS**, the Commission is committed to using its economic development and improvement authority powers for efforts that are consistent with the goals of the Commission; and

**WHEREAS**, the Commission has identified planting trees as one way to promote Sustainability, and also to generate environmental, economic, and communal benefits for Burlington County residents; and

**WHEREAS**, the Commission has determined that Thirty-Five Thousand Dollars (\$35,000.00) will provide funding to purchase up to One Hundred (100) trees in Burlington County communities (the "Sustainability Trees").

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission authorizes the Executive Director to establish and oversee a Sustainability Trees project, which shall include the purchase and subsequent distribution of up to One Hundred (100) trees, at a total cost not to exceed Thirty-Five Thousand Dollars (\$35,000.00), to Burlington County communities.
2. The Executive Director shall administer the Sustainability Trees project according to Commission purchasing policies and in compliance with all applicable laws.
3. Sufficient funds are available for the purchase of the Sustainability Trees, as evidenced by the Certificate of Availability of Funds attached.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

### **HUMAN RESOURCES**

Chairwoman Nunes acknowledged there was no Human Resources report for approval at this meeting.

### **OLD BUSINESS**

Chairwoman Nunes called for any old business to come before the Commission. There was no old business reported to the Commission.

### **NEW BUSINESS**

Chairwoman Nunes called for any new business to come before the Commission. There was no new business reported to the Commission.

### **PUBLIC COMMENT**

Chairwoman Nunes called for any public comment to come before the Commission. The Commission received no public comment and Chairwoman Nunes closed the public comment portion of the meeting accordingly.

Chairwoman Nunes asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Veasy moved to adjourn the meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

Respectfully submitted,



Tracey A. Jobes  
Secretary